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| **Lesson Plan** |
| **Make sure class is well organized*** Desks or seating aligned to instructor?
* Lighting- are all the lights on?
* Training aids set up and ready to use?
* Are the cadets ready with training aids and/or pen and paper?

**Instructor**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Rank) (Last Name) (First Name)This lesson will take: \_\_\_\_\_\_ minutes |
| **Time** | **Review** | **Notes** |
| \_\_\_ mins(5- 10 max) | **PO/EO#** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Review of previous lesson:(short, simple ,to the point) – (If there is no review you must state this) |  |
| **Time** | **Introduction** | **Notes** |
| \_\_\_ mins(2-5 mins) | State what the class will learn:State why this needs to be known:State where and when this information can be used:State whether or not there is an end of class assessment: |  |

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| **Time** | **Body** | **Notes** |
|  | **MTP#**Description of MTP (ensure that it is well detailed)(use bulletin points, summarize detailed/lengthy points)Ask class: “Are there any questions?Confirm skill/knowledge by asking them questions:⧫⧫⧫⧫Remotivate  | Training Aids: |
|  | **MTP#**Description of MTP (ensure that it is well detailed)(use bulletin points, summarize detailed/lengthy points)Ask class: “Are there any questions?Confirm skill/knowledge by asking them questions:⧫⧫⧫⧫Remotivate  | Training Aids: |
| **Time** | **Body** | **Notes** |
|  | **MTP#**Description of MTP (ensure that it is well detailed)(use bulletin points, summarize detailed/lengthy points)Ask class: “Are there any questions?Confirm skill/knowledge by asking them questions:⧫⧫⧫⧫Remotivate  | Training Aids: |
|  | **MTP#**Description of MTP (ensure that it is well detailed)(use bulletin points, summarize detailed/lengthy points)Ask class: “Are there any questions?Confirm skill/knowledge by asking them questions:⧫⧫⧫⧫Remotivate  | Training Aids: |

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| **Time** | **End of lesson Confirmation** | **Notes** |
| \_\_\_ mins(2-5 mins) |  Can be a verbal/written/practical test of ALL the MTPs. Game? Rewards?*If you said there would be an end of lesson test in your introduction this is where you would use it.* |  |

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| **Time** | **Conclusion** | **Notes** |
| 2 mins | * Restate Name
* Restate Name and Number of lesson
* Restate where and when it will be used
* Re-motivate class(good, bad, good)
* State next lesson(state PO/EO), including instructor.
* **Dismiss**
 |  |
| ***\*\*\*\*\*\*\*\*REMEMBER TRAINING AIDS\*\*\*\*\*\*\*\**** |