

**TERMS OF REFERENCE**  
**CADET SECTION COMMANDER (CDT SEC COMD)**  
**ROYAL CANADIAN ARMY CADET CORPS**

1. A Cadet Section Commander is the direct supervisor of the Cadets in various stages of training. The Sec Comd knows the Cadets of the Section better than anyone else in the Corps and will take a personal interest in the welfare and training of each one. The Cdt Sec Comd is directly responsible to the Platoon/Troop WO in the course of their duties. The Sec Comd is responsible for:

- a. set an example for Cadets of the Section to follow;
- b. ensuring that the section works together as a team to complete assigned tasks;
- c. maintaining section discipline by motivating the cadets and reporting any behavior problems but also by praising good effort and bringing superior performance to the attention of the Cadet WO and Platoon/Troop Commander;
- d. ensuring that all new cadets are made to feel welcome and valued in the Corps;
- e. motivating cadets to attend regular training parades and to understand the variety of optional programs and the opportunities to participate in;
- f. assisting the cadets in keeping their clothing in good repair and wear all badges and accoutrements in the prescribed manner;
- g. ensuring the cadets are well behaved and treat each other with respect;
- h. acquiring the technical knowledge and skills necessary to perform assigned tasks;
- i. assuming the duties of the Platoon/Troop Warrant Officer when directed.

2. Each Section Commander will;

- a. maintain a section record book containing appropriate information on each cadet in the section;
- b. ensure that each new cadet assigned to their section is taught how to wear their uniform and to maintain it properly;
- c. personally inspect each cadet prior to every parade;
- d. teach or assist in teaching skills as directed;
- e. in the field, supervise and assist cadets in the section in the construction of shelters, maintenance of personal kit;
- f. in the field, ensure that a good standard of personal hygiene is maintained;
- g. in the field, ensure that all cadets are fed and have sufficient water or other fluids and that any deficiencies in food or beverages provided are promptly reported;
- h. account for all section equipment and ensure that cadets of their section can account for all personal kit at all times.